

Advance OHS

LANGUAGE, LITERACY AND NUMERACY POLICY

In keeping with Government legislation in relation to access and equity Advance OHS undertakes to provide language, literacy and numeracy support for students who may require such support.

We have a proportion of our students with English as a second language and might come from disadvantaged areas and might leave school in early age to join a trade. All our courses are delivered in English so it is essential that students have adequate language, literacy and numeracy skills to cope with the demands of the course in which they enrol.

Policy

Our VET courses require the following.

- Student must be confident that their literacy and numeracy skills are adequate.
- Students notify us of any special assistance they may require in relation to literacy and numeracy.
- Students who are not confident about their LLN can bring someone that can act as interpreter such as family or friend.
- If additional charges apply e.g. for a scribe, interpreter or for additional equipment, we will notify the student prior to the commencement of the course.
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Implementation

- Students are requested to declare any learning disabilities/ language requirements as a part of the enrolment process.
- Once such requirements are identified, staff are alerted to the students' requirements and remedial processes can be implemented.

Review

The policy will be reviewed as part of the three-year policy review cycle.