

Advance OHS

Students and Assessment Policy

The purpose of the Student Assessment Policy is to describe the process and requirements of assessment at Advance OHS.

Students will be provided with criteria for the completion of any assessment activity including assignments, projects, workplace activities, examinations, group activities, Online Portal assessments such as quizzes, gap fills, interactive activities, written work, multiple choice assessments, and reading comprehension assessments

Students should complete their assessment activity in line with the set criteria. This may include such features as hand writing, word-processing standards, referencing, lay-out and presentation methods or styles.

Standards of work will be reflective of the content, performance criteria or elements required of a subject or a group of competencies and/or in line with relevant and current workplace practices.

Students are required to adhere to this criteria and develop their assessment accordingly. Our assessment grading is either competent or not yet competent.

If a student is found NYC, a trainer will advise the student which are of incompetency and make an effort to retry that part of the assessment.

In order to meet a range of (external) auditing requirements Advance OHS will be retaining evidence of students' work submitted. This may be in the form of, but not exclusive to:

- keeping the originals (or scanned copies) of any examination papers
- keeping the samples (or scanned copies) of assignments submitted
- keeping photographic, video or audio evidence of projects, presentations, interviews or work placement activities.